



Educator

MOUNT ST. HELENS INSTITUTE

Position:	Educator Seasonal
Compensation:	\$19.74 - \$21.74/hour. Starting rate is \$19.74/ hour with a mid-season wage increase possible based on performance. Educators that work until October 27, 2023, will receive a \$500.00 Season Completion Bonus.
Term of Employment:	Hourly; non-exempt; temporary; seasonal: average 40 hours/week April 17 - October 27, 2023 (may be flexible). ~1 week planned, unpaid time off late June - early July). Weekend and overnight work required.
Closing Date:	Applications will be evaluated beginning February 6, 2023 and will remain open until filled
Start Date:	April 17, 2023

ARE YOU:

- Interested in spending a season living and working near the beautiful Mount St. Helens volcano with easy access to hikes with breathtaking views (like the [Boundary Trail](#)) and access to [Coldwater Lake](#) for canoeing or kayaking?
- Passionate about youth education, science, and the outdoors?
- Looking to build your resume with a multifaceted seasonal position at a growing nonprofit?

SUMMARY: The Mount St. Helens Institute Educators facilitate meaningful experiences for our guests, including leading hikes and other educational activities, helping students build confidence and a sense of belonging in the outdoors, and sharing their enthusiasm for Mount St. Helens with our guests. Our guests are primarily groups of youth ages 6-18, their families, and teachers but also include people of all ages at our rental programs and summer events.

Educators will work with a small group of individuals under the direction of the Science Education Manager and with the support of the Science Education Coordinator.

Read about our education programs at <https://www.mshinstitute.org/learn/>.

Learn more about the facility at https://www.mshinstitute.org/about_us/science-learning-center.html

One to four positions will be available.

RESPONSIBILITIES:

Implementation: Education Programs (~65% of time)

- Collaborate with the education team to plan, prepare for, and implement programs and activities to best meet the groups' goals and needs
- Maintain a safe, friendly and fun learning environment for all
- Lead/co-lead science activities, hikes, and other outdoor learning [activities](#)
- Conduct surveys and other evaluations (quantitative and qualitative)
- Serve as role model for students, campers and peers: use positive behavior guidance strategies and display maturity, responsibility, flexibility, enthusiasm, and sound judgment
- Communicate with teachers, group coordinators, and parents
- Promptly and professionally respond to risks, complaints, and injuries
- Actively and positively contribute to program debrief meetings

Implementation: Rentals & Events (~15% of time)

- Provide site tours, expectations and checkout instructions to rental groups upon arrival
- Deliver excellent customer service to guests during their stay
- Support events at the Science and Learning Center with tasks such as event setup, cleanup and leading activities
- Actively and positively contribute to program debrief meetings

Program Support (~20% of time)

- Work in a flexible and cooperative manner with all MSHI and partner staff and volunteers
- Maintain and organize program supplies
- File waivers, evaluations and other program documentation
- Provide overnight on-call support as needed
- If interested, support the ongoing development of the MSHI youth education curriculum
- Drive vehicles for MSHI activities, including occasionally driving program participants

As a small non-profit, we all wear many hats. Other duties may be assigned.

QUALIFICATIONS:

- Demonstrated 1+ year experience teaching and leading outdoor, science-based education programs for youth, such as at a camp or education center;
- Knowledge of Leave No Trace practices and environmental awareness;
- Working knowledge of natural history;
- Demonstrate personal and professional commitment to equity, inclusion and cultural competency;
- Excellent communication skills including public speaking, writing and editing;
- Demonstrated computer competency;
- Enthusiasm for the mission of the Mount St. Helens Institute;
- Be able to work effectively with minimal supervision.
- Be willing to be coached and open to feedback;
- First aid and CPR (or higher) certification or willingness to obtain before beginning position;
- Have a valid driver's license with an acceptable driving record for the past three years.

ABILITIES: Some days will require office and computer work for 8+hours. Some days will require more than 10 hours per day while standing and walking. Ability to frequently travel 3 miles on trails while carrying weight, commonly less than 10 lb but up to 20 lb. Ability to occasionally move heavy objects, such as bins containing program gear. Work will frequently be conducted outdoors in a variety of weather conditions and terrain. Driving to locations around Mount St. Helens (up to 3 hours) is common. The Educator must possess a valid driving license and pass a criminal background check.

WORKING HOURS: This is a temporary seasonal position. The work schedule will vary based on the program schedule; the schedule will be announced at least 2 weeks in advance. On occasion work weeks may be either much shorter or much longer than 40 hours; on average, the Educator will work 40 hours/week. Nonexempt employees will be paid overtime compensation at the rate of one-and-one-half (1½) times their regular hourly base-pay for all hours over 40 actually worked in a single workweek (Monday-Sunday). Some days will be longer than 10 hours. Occasional overnight work, overnight travel, and weekend work will be required. The Educator will occasionally be on-call overnight to respond to situations.

LOCATION: T position will be based at the [Science and Learning Center at Coldwater](#), 40 miles east of Castle Rock, WA on the northwest side of Mount St. Helens. Travel around Mount St. Helens and neighboring communities may be required on occasion. The Science and Learning Center at Coldwater and Field Camp are in a remote location with little cell service. Low rent housing will be available near the Science and Learning Center.

BACKGROUND INVESTIGATION: MSHI shall conduct a background investigation prior to making a conditional offer of employment or re-hire. All offers of employment are contingent upon a satisfactory background investigation. The background investigation may include, but is not limited to the following, as permitted by law: social security verification (social security number, date of birth, former addresses); prior employment verification; personal and professional references; education verification; motor vehicle records; and criminal history. The following factors will be considered for applicants with a criminal history: nature of the crime and its relationship to the position; time since the conviction; number (if more than one) of convictions; whether hiring, transferring or promoting the applicant would pose an unreasonable risk to the organization, its employees, volunteers, partners and program participants.

ABOUT US: The [Mount St. Helens Institute](#) (MSHI) advances understanding and stewardship of the Earth through science, education and exploration of volcanic landscapes. We are united in our common passion for Mount St. Helens and connecting folks of all backgrounds with science, the outdoors and each other. We value diverse perspectives, good challenges, adventure, fun, partnership and community. MSHI is the official nonprofit partner of Mount St. Helens National Volcanic Monument. As such, we work closely with Monument staff and operate under a US Forest Service special use permit.

MSHI fundamentally believes that its employees are a valuable source of ideas for improving operations and making the workplace more interesting and attractive. We ensure that all employees work in a positive, supportive, empowering environment free of discrimination. All candidates applying for this position will be reviewed without regard to race, color, creed, religion, sex, age, national origin, veteran or marital status, sexual orientation or physical ability. We are an equal opportunity employer and provider. For more information on our commitment, please review the MSHI's [Equity, Diversity and Inclusion Statement](#).

TO APPLY

Please send the following items to apply@mshinstitute.org with the following information by February 6, 2023 for priority review. The position will remain open until filled.

- Email subject line: **Educator**
 - ***If you would like to apply for multiple positions use the subject line Multiple Positions and indicate the positions of interest in your cover letter.***
- Cover Letter: titled with the following format “**Last Name First Name Cover Letter**”
- Resume: titled with the following format “**Last Name First Name Resume**”

To learn more about the Mount St. Helens Institute and our programs, visit <https://www.mshinstitute.org/>