



AmeriCorps Position Description

Position Title: Conservation Corps Crew Leader (1 Position)

Project Sponsor: Mount St. Helens Institute <http://www.mshinstitute.org>

NWSA Mission: This position is in partnership with the Northwest Service Academy (NWSA), an AmeriCorps program of ESD112. NWSA's mission is to preserve and restore the natural environment, and to develop community leaders through service and community partnerships. www.nwserviceacademy.org

Project Location: 42218 NE Yale Bridge Rd, Amboy, WA 98601

Position Summary: The Mount St. Helens Conservation Corps exists as a volunteer organization whose purpose is to enhance, restore, protect and build trails in the Mount St. Helens National Volcanic Monument and Gifford Pinchot National Forest. The goals of this position are to create, host and evaluate up to 25 trail and facilities maintenance projects from April to October 2009 (40%); recruit volunteers to work the volunteer projects, which may include public speaking activities, researching groups and presenting opportunities to them, follow up and scheduling (30%); seek funding through in-kind and grant donations to fund the 2009 season of volunteer projects (20%) and honor and acknowledge volunteers (10%).

General Responsibilities (to include, but not limited to):

1. Create a plan for 2009 Volunteer Projects. This is done through communication with Forest Service, Mount St. Helens Institute (MSHI) staff and partners.
2. Inventory, repair and procure equipment for volunteer projects.
3. Recruit volunteers to work projects.
4. Evaluate projects with an eye towards constant improvement.
5. Work with the Volunteer Program Manager. Create and carry-out ways to acknowledge volunteers including an end-of-year volunteer appreciation event.
6. Regular attendance in the office, at projects and meetings as required.
7. Clear communication with supervisors, volunteers and partners.
8. Attend and complete all NWSA/AmeriCorps training and service requirements including orientation, trainings, team meetings and national service days.
9. Complete and submit all necessary NWSA/AmeriCorps paperwork and reports in a timely manner.
10. Wear an NWSA uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.

Position Requirements:

1. Ability to drive a large vehicle such as a 15 passenger van and/or four-wheel drive vehicle with trailer. Training provided.
2. Personal vehicle is required for service activities and mileage reimbursement is approved.
3. Must have a valid driver's license, clean driving record and ability to provide documentation.
4. Ability to successfully pass a drug test (random or otherwise) conducted by project sponsor.
5. Must be willing and able to camp in remote settings during multi-day work parties, and should enjoy interacting with volunteers during campouts.
6. Excellent outdoor recreational skills including backpacking and navigation (reading maps, using a compass and gps). This person must have the desire and skill to educate the public about these skills.
7. Excellent customer service, organization, supervisory and communication skills, and a desire to work with the recreating and volunteering public.
8. Background experience with trail maintenance and resource protection/restoration concepts.

AN EQUAL OPPORTUNITY EMPLOYER

9. Able to frequently hike up to 15 miles over steep and rocky terrain packing maintenance tools, safety equipment and provisions for self and extra for emergency.
10. Able to drive a manual transmission vehicle.
11. 21 years of age or older, at beginning of service term.
12. U.S. citizen, national or lawful permanent resident.
13. Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
14. Ability to commit to the full term of service for which they are applying.
15. Must successfully pass a fingerprint criminal history background check and National Sex Offender Registry Check provided through NWSA and/or Project Sponsor Agency.
16. Regular and reliable attendance.
17. Have not previously served two terms in an AmeriCorps*State or National program. Members may serve up to three terms in a National Service Program, but only two terms may be within an AmeriCorps*State or National program. Members are only eligible for an education award for their first two terms of service, regardless of the type of term (full or part-time) and regardless of the successful completion of that term.

Preferred Qualifications:

1. Understanding of basic Leave No Trace or Tread Lightly ethics.
2. Background knowledge with advanced first aid, CPR, Wilderness First Aid other emergency medical assistance.
3. Understanding of biological or geological concepts.
4. Knowledge of local area user groups or organizations for volunteer recruitment/partnership building.

Member Benefits Include:

1. A taxable, monthly living allowance (before taxes, approximately \$1036.00).
2. Upon successful completion of a term of service, eligible members/leaders receive an education award of \$4,725. The education award can be used to repay qualified student loans, for further education in an accredited institution of higher learning, vocational or trade schools. The education award is taxed in the year that it is used.
3. Loan forbearance (after successful completion of a term of service, AmeriCorps will pay the accrued interest on qualified loans, which is taxable).
4. Basic medical insurance (covers members only, not dependents; vision and dental not included).
5. Child care allowance for those who qualify.
6. Low cost housing is provided for this position.
7. Clothing is available including hat, rain jacket, t-shirts.
8. Access to scientists who are familiar with the Monument, environmental restoration and resource protection.

Transportation Information:

1. Organizational vehicle is available for service activities.
2. Project site is not accessible by public transportation.
3. Personal vehicle is recommended to get to service site.

Application Deadline: On-going until filled.

Interviews: Will interview as qualified applications are received.

Service Dates: January 12, 2009 - November 20, 2009

NWSA Center: Mt. Adams Center

Type of position: Individual Placement

Length of Term: 1700 hours

How to apply:

1. Complete all of the application materials found on the "How To Apply" page at www.nwserviceacademy.org/apply.cfm
2. Send application materials, resume` and cover letter to stephanie.ludlow@esd112.org

OR you may mail them to:

Stephanie Ludlow
NWSA
2453 HWY 141
Trout Lake WA 98650

Questions? Please contact Stephanie at 509-395-3465 or stephanie.ludlow@esd112.org